

Summary of Carbon Footprint for Listed Companies

上市公司碳足跡摘要

Part 1 Reporting Entity Information 第一部分 報告機構資料		
1.1 Company information 公司資料		
Name of reporting entity: 報告機構名稱:	Eng: Asia Financial Holdings Limited 中文: 亞洲金融集團(控股)有限公司	Stock code: 股份代號: 00662
Hang Seng Industry Classification 恆生行業分類(HSIC):		
(i) Industry: 行業:	Financials 金融業 - 50 ▼	
(ii) Sector: 業務類別:	Insurance 保險 - 502 ▼	
1.2 Basis of information reported in this form (e.g. weblink(s) to the carbon audit report, GHG accounting report, Environmental, Social and Governance report (ESG report) or sustainability report (GHG emission-related chapter) of the reporting entity, etc) 報告內容的基礎 (例如: 報告機構的碳審計報告、溫室氣體排放核算報告、「環境、社會及管治報告」或可持續發展報告(與溫室氣體排放有關的章節)之網絡連結等):		
Environmental, Social and Governance report (ESG report)		
<p>Attachment 附件</p> <p>Additional files upload if any (not more than 3 files, not exceeding 2Mb per file) 上載附件檔案 (如有) (不多於3個檔案及每個檔案少於2MB)</p> <p>File Description 文件描述: File 文件:</p> <p>File Description 文件描述: File 文件:</p> <p>File Description 文件描述: File 文件:</p>		
Part 2 Greenhouse Gas (GHG) Emissions 第二部分 溫室氣體排放		
2.1 GHG Emission Data 溫室氣體排放數據		
Reporting period: 報告期:	2016-01-01 To (至) 2016-12-31	
GHG Accounting Standard / Guideline: 溫室氣體核算標準 / 指引:	<input checked="" type="checkbox"/> EPD/ EMSD Guidelines 環境保護署/ 機電工程署指引 <input checked="" type="checkbox"/> GHG Protocol 溫室氣體議定書 <input checked="" type="checkbox"/> International Organization for Standardization (ISO) 14064 國際標準化組織 (ISO) 14064 <input type="checkbox"/> Others, please specify: (其他, 請說明):	
Operational boundary <u>Note 1</u> 營運邊界 <u>備註 1</u>	Brief descriptions on emission sources 排放來源簡述	Emission data 排放數據
Scope 1 範圍 1:	Unleaded petrol and gas oil	114.35 tonnes CO ₂ -e (公噸二氧化碳當量)
Scope 2 範圍 2:	Electricity Purchased	595.42 tonnes CO ₂ -e (公噸二氧化碳當量)
Scope 3 範圍 3:	Paper waste and overseas business trips	112.69 tonnes CO ₂ -e (公噸二氧化碳當量)
Reported GHG emissions in total: 所報告的溫室氣體排放總和:	822.46 tonnes CO ₂ -e (公噸二氧化碳當量)	
2.2 Company related information 與公司有關的資料		
Total number of full-time-equivalent employees of the entity(s) covered in the reported GHG emission data during the reporting period: 報告期內溫室氣體排放數據所涵蓋機構的相等於全職僱員總人數:	269	
Total gross floor area owned/controlled by the entity(s) covered in the reported GHG emission data during the reporting period (m ²): 報告期內溫室氣體排放數據所涵蓋機構擁有/控制的總樓面面積(平方米):	3271	
Total revenue of the entity(s) covered in the reported GHG emission data during the reporting period (HK\$ million): 報告期內溫室氣體排放數據所涵蓋機構的總收入(百萬港元):	1287	

Other information which is relevant to the entity's business operations covered in the reported GHG emissions during the reporting period, please specify (e.g., total no. of passengers, total no. of customers, total unit of goods produced, total no. of hotel rooms occupied, total kWh electricity generated, or total measures of freight load, etc.):

報告期內溫室氣體排放數據所涵蓋機構的其他有關營運資料，請說明(例如：乘客總人數、顧客總人數、製成產品總數量、酒店入住房間總數、總發電量(千瓦/小時)或貨運總量等)：

2.3. Geographical coverage of reported GHG emission data 所報告的溫室氣體排放數據地域範圍：

Operations within Hong Kong 香港以內的營運

Operations outside Hong Kong (Please specify city(ies)/country(ies)) 香港以外的營運(請說明城市/國家名稱)：

Please also specify the percentage of GHG emissions arising from Hong Kong operations 請同時說明由香港營運所產生的溫室氣體百分比：100 %

Subsidiaries
附屬公司

Please list out the subsidiaries covered in the GHG emission data during the reporting period:
請列出報告期內溫室氣體排放數據所涵蓋的附屬公司：

1 Asia Insurance Co. Ltd.

Additional information on physical boundary in relation to GHG emission reported (if applicable):

與所報告的溫室氣體排放數據相關之建築物邊界的附加資料(如適用)：

Part 3 GHG Emission Reduction Measures, Future Initiatives and Targets

第三部分 減少溫室氣體排放的措施、未來計劃及目標

3.1 GHG emission reduction measures implemented during the Reporting Period

在報告期內減少溫室氣體排放的措施

No. 列序	GHG Emission Reduction Measures 減少溫室氣體排放的措施
1	The technologies produce different lighting effects and energy consumption levels. Since 2009, Asia Financial has gradually replaced T8 fluorescent lamps with T5 fluorescent lamps, and 12V50W spotlights with 3W LED spotlights in all its local offices.
2	The participation of employees is essential to the success of our green office programmes. These include a "Switch-off" policy for all idle equipment, encouragement for staff to switch off computers and monitors at the end of a working day, and switching all electrical appliances off (or, where appropriate, on to energy-saving mode) when not in use.
3	Multi-function photocopiers with printing, scanning and fax functions widely adopted.

3.2 GHG emission reduction measures for future initiatives and targets

為未來計劃及目標而制訂的減少溫室氣體排放措施

No. 列序	Future Initiatives 未來計劃	Target GHG Reduction (Qualitative/ Quantitative) 減排目標(性質/數量)
1	Asia Financial will gradually adopt new technologies on office equipment and office lighting to reduce carbon emission.	
2	Encourage staff to take the most cost-effective travelling method, and whenever possible, use video conferencing to reduce overseas business trips.	
3	Control level of office lighting within 500 lux.	

Part 4 Verification information

第四部分 核證

Has verification note 2 been conducted? 是否曾經進行核證? 備註 2	<input checked="" type="radio"/> Yes – please fill in the blanks below (是 – 請填寫以下空格) <input type="radio"/> No (否)
Verification body 核證機構:	CarbonCare Asia
Verification standard: 核證標準:	<input checked="" type="checkbox"/> International Organization for Standardization (ISO) 14064-3:2006 - Greenhouse gases - Part 3: Specification with guidance for the validation and verification of greenhouse gas assertions 國際標準化組織 (ISO) 14064-3:2006 – 溫室氣體 - 第3部分：溫室氣體確定的證實和驗證的規範與指南
Date of verification: 核證日期:	2017-10-17
Remarks (e.g. various verification status for different subsidiaries): 備註(例如：各附屬公司的核證情況):	